

ANNEX 1

Mullican Flooring, LP Responsible Hardwood Procurement Policy


It is the policy of Mullican Flooring, LP to procure and sell hardwood and hardwood products originating from responsible sources. To that end, Mullican Flooring, LP commits to increasing our hardwood purchases from responsible known sources and to avoiding hardwood from controversial sources. Mullican Flooring, LP has appointed **Laurie Baer** as the contact person responsible for implementing this policy.

The following are considered responsible sources within the context of this policy and in conformance with Tier 1 of the Responsible Procurement Program:

1. FSC-Certified wood from any country
2. The United States of America when the forest of origin is located within:
 - a. States where growth exceeds removals (harvest) and mortality by volume, and
3. Outside the United States of America where the imported wood is covered by our forest legality Standard Operating Procedure (SOP),

Mullican Flooring, LP is committed to making best efforts to identify the sources of wood used in the manufacture and sale of our products but recognizes the difficulty in achieving 100% certainty. For this reason Mullican Flooring, LP invites stakeholders to contact Laurie Baer by email (lbaer@mullicanflooring.com) or telephone (800-844-6356) and issue a formal complaint if it is believed that we are not meeting this policy. Mullican Flooring, LP makes the following commitments towards efficient processing and responses to all valid complaints; Mullican Flooring, LP shall:

- ✓ Evaluate and respond to complaints within 2 weeks;
- ✓ Investigate all complaints within 2 months;
- ✓ Immediately halt the use of wood found not to be in line with the company's procurement policy
- ✓ Notify the complainant and the organization's certification body when the complaint is considered to be successfully addressed and closed.
- ✓ Maintain records for all complaints and actions taken to be made available to a third party auditing company



President

11-30-18
Date